

ILLAWARRA CHRISTIAN SCHOOL

CONSTITUTION AND EDUCATION CREED

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CONSTITUTION

1. NAME

The name of the Association is the Illawarra Association for Christian Parent-Controlled Education, herein after called: "the Association".

2. OBJECT

The object for which the Association is established is to establish and maintain a school, or schools in the State of New South Wales, to provide Christian education for children, based on the principles of the Word of God.

3. BASIS

The educational principles by which the Association is guided in all its activities and transactions are formulated in the following Educational Creed.

EDUCATIONAL CREED

The fear of the Lord is the beginning of wisdom, and the knowledge of the Holy One is insight.

Proverbs 9:10

A. OUR COMMON FAITH

As a community united in Christ for the education of youth, WE CONFESS with the church universal that there is one God, eternal and indivisible, in whom are three Persons, Father, Son and Holy Spirit, which three Persons are really, truly and eternally distinct, each one truly God, yet without in any way destroying the unity of the one and only God, who is one and not three.

That this one God is the creator of all things, visible and invisible. That man was created in the image of God with dominion over the creation.

That being tempted by the devil, man sinned by disobeying the express command of God, so repudiating his creator and bringing God's wrath and curse on himself and on the whole creation over which he rules.

That by the curse of sin justly imposed, every man is cut off from communion with God and is dead in sin, wholly corrupt throughout the whole man, and utterly indisposed, disabled, and made opposite to all good and wholly inclined to all evil.

That God in His love for the world, sent His only Son, Jesus Christ our Lord, to be born of the virgin Mary, being conceived by the Holy Spirit, to live and suffer on this earth as a man under the curse of sin, though Himself without sin, to endure the fullness of God's curse on sin in His death on the cross as a ransom for many, laying down His life for the sheep so that all who believe in Him should receive, without regards to their works of merit, full and free pardon, the riches of God's favour as His sons and heirs, and eternal life in Christ, being renewed by the Holy Spirit in Christ's likeness.

That the Lord Jesus Christ, having died for our sins, rose again the third day by the power of God, ascended to heaven and is now seated at the right hand of God the Father Almighty, who has put all things in subjection under His feet, appointing Him to be head of all things to the church, which is His body.

That at the time appointed by God and known to no man, this very same Jesus shall come again revealed in power and great glory to judge all men, living and dead, and having destroyed this present world to establish the new heavens and new earth in which righteousness has a permanent home.

That when the Lord Jesus comes again all the dead shall be raised bodily, those who, by faith have done well, to eternal life, and those who, through unbelief have done evil, to eternal condemnation.

That the risen Christ has sent the Holy Spirit into the world that by Him redemption might be effectually applied, the divine purpose of salvation accomplished and the church equipped for its mission on earth.

That the redemptive activity and gracious favour of God, Father, Son and Holy Spirit is essential for the fulfilment of man's life.

B. THE WORD OF GOD

WE CONFESS that the Scripture of the Old and New Testament, acknowledged in the confessions of the reformation, is the infallible word of God, and so is in all things our supreme standard by which our whole life is to be judge.

That this scripture, written by men, moved by the Holy Spirit, is itself God's word written, God himself being the author.

That scripture is the integral divine word by which God, through his Spirit, draws us to and enlightens us in the truth, which is Christ Jesus our Lord, the eternal word of God.

That the same eternal word, who reveals Himself in Scripture, reveals Himself in all that He has created so that the revelation of God is one.

That the scripture is indispensable and determinative for our knowledge of God, of ourselves, and of the rest of creation, and also for the whole educational task.

C. MAN'S LIFE

WE CONFESS that man, as God's image bearer, is given dominion over the creation to rule it, manage it, and develop it under God, who is King over kings and Lord over lords.

That man's life is fulfilled only in a life of free, willing submission to God, a life lived in harmony with the law of God for His creation, made known in the integral revelation of the Word of God.

That, being now fallen into sin, man can attain this fulfilment only through renewal by the Holy Spirit after the image of his creator.

That for man to attempt anything at all in independence of God, or in ignorance of God's revelation is inherently destructive of man and of the creation over which he is given dominion.

That it is man's glory, as God's image bearer to do everything so that the glory of God is revealed in his doing.

That the development of the child as the image bearer of God is a central concern of the educational task.

D. SIN AND EDUCATION

WE CONFESS that human life in its entirety is religion, unfolding itself as service of one true God or of a God-substitute.

That in sin man has repudiated God in favour of God-substitutes with the result that he is cut off from the knowledge of God, of himself, and of the meaning of the creation, so that the light that he supposes he has is darkness, and his wisdom is folly.

That, apart from the man Christ Jesus, no man is exempted from this falsifying of knowledge through sin, but from conception all alike grope in darkness, being blinded to the meaning of life, of the world, and of man himself.

That no area of human knowledge is free of this sinful falsifying. That true education is possible only where the fear of God is re-established by God's grace in the heart of men as the indispensable foundation of all wisdom and knowledge.

E. REDEMPTION IN CHRIST

WE CONFESS that God in Christ by the cross has restored the whole creation to harmony with Himself, making all things new in Christ.

That, although the fulfilment of this restoration awaits the future revelation of Christ in glory, yet, in principle, by the present work of the Holy Spirit in the world, it is a present reality to be reckoned with in faith in every area of life.

That Christ in His redemption, by His Holy Spirit, is creating from among the old humanity in Adam, a new humanity in Christ, united in the church, which is His body, the covenant community bound to Him as head, and that the children of believing parents belong to that covenant community.

That this covenant community is God's appointed means, through the power of the Holy Spirit within the community, for communicating the redemption of Christ to the world.

That, although, by the grace of God, men who reject the Word of God as the ordering principle of life provide many valuable insights into the common structure of reality, yet because the religious direction of their thoughts remains radically opposed to that of the covenant community in Christ, there can be no possibility of a synthesis of their systems of thought with the scripturally directed thought which Christ's covenant community is called to pursue.

F. MAN'S TASK

WE CONFESS that all things are created by God and, as His creation remain under His government, upheld by His power, and existing for His glory.

That it is man's task in his dominion over the creation to discern the being, shape, form and the several offices that God has given to every creature to serve its creator, so that for the glory of God, and the good of man, he may cultivate the creation in accordance with God's commands and in harmony with the laws which God in His faithfulness maintains in His creation.

That the creation is neither chaotic nor meaningless, because God has graciously preserved and sustained it in spite of the disruptive effects of man's sin, and kept it subject to His law so that man is not a meaning maker, but instead may see the structure and meaning of God's creation.

That man can not truly know the creation in this God-given meaning without an obedient listening to Scripture as God's written word in the light of which he studies the creation.

That the law of the creator ensures a rich diversity within the unbreakable unity of the creation, which holds together in Christ, who is the first and the last, the beginning and end of the creation of God.

G. THE SPECIAL TASK OF PARENTS

WE CONFESS that God has given the parents the responsibility for the nurture of their covenant children by discipline and instruction according to the word of the Lord.

That, in accordance with this responsibility, God has given parents authority over their children to guide and direct them in the way of righteousness.

That, God has given children on their part a corresponding responsibility to honour, respect and obey their parents in the Lord.

That faithful training of children means instructing them in the covenant revealed in Scripture by which God binds His people to Himself in wholehearted love, which covenant is the key to fulfilment of all man's life.

That the responsibility for this nurture remains always the responsibility of the parents and, since all life is religion, it is the task of the parents alone to determine the religious character and direction of the education of their children in every aspect of their learning, yet as members together of Christ in one covenant, the whole body of Christ shares this responsibility with the parents.

H. THE SPECIAL TASK OF THE SCHOOL

WE CONFESS that true education is the preparation and equipment of the child for his office and calling as God's image bearer and steward in this world.

That a school where Christ is confessed as Head of the educational task in harmony with the Scripture is a valid, but not the only expression of the life of the covenant community redeemed in Christ.

That it is the special task of the school to lead the child to discern the meaning and structure of the creation under the guidance of the Word of God and to train the child in the use and development of his God given talents, so that he may be equipped to serve Christ as King in all spheres of life to the Glory of God and the well being of his fellow men.

That the school, under Christ and by His Holy Spirit, is to advance the reign of Christ on earth in accordance with its special task so that His Kingdom may come to expression here and now, though with much imperfection and weakness, and so that our Lord may find us busy in His garden when He comes in glory.

That the school community, in the corporate functioning of which the authority and rights of parents in the education of their children are to be recognised, is not subject as regards its special task, to Church or State, or any other outside authority.

That, while the school is entitled to expect freedom from interference in its special task, it is required to respect and uphold all legitimate authority, in particular the authority of family, church and state and to encourage this respect in the child, according to the Word of God.

That the authority of the teacher over the student, which is to be upheld by the whole school community, is given for the effective nurture of the child within the limits of the special task of the school, and is to be used only for this purpose with the recognition that all authority is of God to Whom all who exercise authority must give account.

- I. ***CONFESSING CHRIST AS KING OF KINGS, AND LORD OF LORDS, THE REDEEMER AND RENEWER OF ALL OUR LIFE, WE PURSUE THE EDUCATIONAL TASK TOGETHER, WITH CONFIDENT HOPE AND HUMBLE RELIANCE ON GOD WHO, FOR JESUS' SAKE, SENDS HIS HOLY SPIRIT TO LEAD US INTO THE TRUTH, WHICH IS CHRIST, AND WITH GLAD SUBMISSION TO GOD'S WORD AS THE GUIDE OF ALL OUR ENDEAVOUR THAT IN ALL THINGS GOD MAY BE GLORIFIED THROUGH JESUS CHRIST, WHOSE IS THE GLORY AND THE DOMINION FOR EVER AND EVER. AMEN***

4. POWERS

The Association shall have power:

- a. To construct, maintain and alter any building or works necessary or convenient for the purpose of the Association.
- b. To vest any real or personal property, rights or interests acquired by or belonging to the Association, in any association on behalf of or for the benefit of the Association and with or without any declared trust in favour of the Association.
- c. To borrow or raise money in such manner and on such terms as the Directors shall think fit and in particular upon bonds or mortgages or other securities and charged or not charged upon the whole or any part of the undertaking property assets and rights of the Association both present and future or upon Bills of Lading, Bills of Sale, Promissory Notes or other obligations or without any such security upon such terms and in such manner as the Directors may think fit.
- d. To receive money on deposit from any person, firm or company for such period or periods and upon such terms and conditions as the Directors may think fit and to grant deposit receipts or other obligations therefore.
- e. To sell, improve, manage, develop, exchange, lease, mortgage, dispose of, turn to account or otherwise deal with all or any part of the property or rights of the Association.
- f. To open any account or accounts in any Bank as may be required from time to time and draw, make, accept, endorse, discount, execute, and issue promissory notes, Bills of Exchange, Bills of Lading, warrants and other negotiable and transferable instruments.

- g.** To invest and deal with the moneys of the Association not immediately required upon such securities and investments including shares in other companies and generally in such manner as may from time to time be determined.
- h.** To give options over and sell the property and undertaking of the Association or any part thereof for such consideration as the Association may think fit and in particular for shares, debentures or securities of any company having objects altogether or in part similar to those of this Association to promote any other Company or Association. For the purpose of acquiring all or any of the property rights and liabilities of this Association and for any other purpose which may seem directly or indirectly to benefit this Association.
- i.** To insure against losses, damages, risks and liabilities of all kinds which may affect the Association or its servants or its properties and to pay premiums on any such insurance.
- j.** To appoint, engage, employ, suspend, remove, dismiss and again appoint all such teachers, solicitors, managers, secretaries, accountants, clerks or other servants of the Association as shall be required either for permanent, temporary or special purposes as from time to time may be deemed necessary for the proper working of the Association and upon such terms in all respects as may be thought proper and to determine their respective salaries or emoluments and duties and to acquire such security in such instances and to such amounts as may be thought fit for the proper and efficient discharge of their duties respectively.
- k.** To appoint from time to time either with full or restricted powers of subdelegation and with or without remuneration such agents or attorneys on such terms and with such powers as may be deemed expedient.
- l.** To transfer or otherwise cause to be vested in any company, person or persons to be held in trusts for the Association or on such trusts for working, developing or disposing of the same as may be considered expedient any property or other assets or business which the Association is authorised to acquire or carry on.
- m.** To expend money for any of the above objects and to do all such other acts, matters and things as are or may appear to the Directors to be incidental or conducive to the attainment of the above objects or any of them or any objects of a like or similar nature.

- n. To lend money either with or without security and generally to such persons and upon such terms and conditions as the Association may think fit and in particular to persons undertaking to build on or improve any property in which the Association is interested and to tenants, builders and contractors.
- o. To provide for the welfare of persons in the employment of the Association or formerly engaged in any business acquired by the Association and the wives, widows and families of such persons by grants of money, pensions or other payments and by providing or subscribing towards places of instruction and recreation and hospitals, dispensaries, medical and other attendance and other assistance as the Association shall think fit and to form, subscribe to or otherwise aid benevolent, religious, scientific, national and other institutions or objects which shall have any moral or other claim to support or aid by the Association by reason of the locality of its operations or otherwise.

5. MEMBERSHIP

- a. Membership is open to any person who:-
 - (i) Is in agreement with the objects for which the Association is established.
 - (ii) Is in agreement with the principles outlined in the Educational Creed and whose application in writing to become a member is accepted by the Board of Directors.
 - (iii) Is aged eighteen years or over.
 - (iv) Has been an Associate member of the Association for at least one year and has attended at least one of the Membership information meetings during that period of Associate Membership or was a member of the Tongarra Association at the date of the merger of the Illawarra and Tongarra Associations.
 - (v) Has been nominated by at least two financial members of the Association or was a member of the Tongarra Association at the date of the merger of the Illawarra and Tongarra Associations.

- (vi) Is a committed Christian, actively involved in a recognised Christian Church and who regularly attends the worship services and meetings of that Church unless prevented from doing so by reason of illness or other legitimate reason.
- b.** Membership shall be subject to the payment of such annual membership fee as shall be determined by the Board of Directors from time to time. Membership renewals are due each year prior to the Annual General Meeting of the Association and can be effected by the payment of the Annual Membership fee together with the return of a completed Statement of Recommitment. The Statement of Recommitment states that a member is still actively involved in their church and continues to be in agreement with the goals of the Association and the principles outlined in the Educational Creed.
- c.** Associate Membership:
 - (i) Associate membership of the Association is open to persons who are in agreement with the goals of the Association, but are not eligible to full membership.
 - (ii) Associate members have the rights and privileges of membership other than the right to propose any motion, or to vote at any meeting, or to be taken into account in determining the quorum, at any general meetings of the Association.
 - (iii) Associate members shall pay an annual fee to be determined by the Board of Directors.
- d.** Any member whose conduct is such as shall, in the opinion of the Board of Directors, be contrary to the character or interest of the Association or the principles and objects of the Association may be expelled by the Board of Directors, provided always that one week before the meeting of the Board of Directors at which the resolution for the member's expulsion is to be proposed, the member shall be given written notice of such meeting and what conduct is alleged against the member and of the intended resolution for the member's expulsion and provided further that such member shall at the meeting at which a resolution for the member's expulsion is to be proposed be given an opportunity to give orally or in writing any explanation or defence the member may think fit and if after the hearing of such explanation or defence the Board of Directors pass the resolution for the member's expulsion then the member shall have ceased to be a member, the expelled member

then has the option of appeal to a general meeting of members. If a majority of the members present at the said general meeting of members are of the opinion that the member has been guilty of conduct which is contrary to the character or interest of the Association or the principles and objects of the Association and the member has failed to justify or explain the member's conduct satisfactorily, the member's appeal shall have failed, but if the said general meeting of members find that the member is either not guilty of such conduct or has justified or explained the member's conduct satisfactorily, the member's expulsion shall be annulled.

- e. A husband and wife who both satisfy all the requirements for membership may elect to have a single membership, in which case they pay a single membership fee and are entitled to have a single vote. A husband and wife who both satisfy all the requirements for associate membership may elect to have a single associate membership, in which case they pay a single associate membership fee.

6. GENERAL MEETINGS

- a. Once at least in every

calendar year and not more than fifteen months after the holding of the last preceding annual general meeting, there shall be held an Annual general Meeting of the members of the Association. The place and time (subject as aforesaid) at which the above meeting shall be held, shall be as such as the Board of Directors shall from time to time determine.

- b. The above mentioned general meetings shall be called ordinary general meetings, all other general meetings shall be called extraordinary meetings.
- c. An extraordinary meeting of the Association shall be called by the Board of Directors if required in writing by not less than one tenth of the voting members.

7. NOTICE OF GENERAL MEETINGS

Every general meeting shall be convened by the Secretary. Fourteen days notice in writing of every general meeting shall be given to every member, stating the time of the meeting and the nature of the business to be transacted.

No business other than that set out in the notice convening the meeting shall be transacted at any general meeting.

Any member desiring to bring forward any business may give notice thereof in writing to the Secretary who thereupon shall include same in the notice calling the next general meeting.

8. PROCEEDINGS OF GENERAL MEETINGS

- a.** No member shall as regards any special business be at liberty to move at any general meeting any resolution not previously approved by the Board of Directors unless the member has given no less than twenty one days notice in writing to the Secretary of his intention to move such resolution at such meeting and has included with such notice a copy of the resolution.
- b.** Quorums at General Meetings: At general meetings one quarter of the members for the time being present in person shall constitute a quorum and if within fifteen minutes from the time appointed for the meeting a quorum is not present the meeting if convened upon the requisition of members shall be dissolved. In any other case the meeting shall stand adjourned to the same day in the next week at the same time and place and at such adjourned meeting those present shall form a quorum for all purposes.
- c.** At every meeting resolutions shall be decided by a show of hands or in such other manner as the chairman of the meeting will think fit.
- d.** Chairman of Meeting: The Chairman and in the Chairman's absence the vice-Chairman shall preside at every general meeting of the Association and in the absence of both the Chairman and the Vice-Chairman those present shall elect one of the other Board members to preside.
- e.** Adjournment: The Chairman may with the consent of the meeting adjourn any meeting from time to time, but no business shall be transacted at any adjourned meeting other than the business left unfinished at the meeting from which the adjournment took place.
- f.** Division: At any general meeting a declaration by the Chairman that a resolution has been carried and an entry to that effect in the minute book of the proceedings of the Association shall be conclusive evidence of the fact, without proof of the number or proportion of the votes recorded in favour of or against such resolution, provided that any three

members may be standing up call for a division, which shall thereupon be taken without further debate.

- g.** In the case of an equality of votes, whether on show of hands, or on a poll, the Chairman of the meeting at which the show of hands takes place or at which the poll is demanded, shall be entitled to a second or casting vote.
- h.** A poll demanded on the election of a Chairman, or on a question of adjournment shall be taken forthwith. A poll demanded on any other question shall be taken at such time as the Chairman of the meeting directs.

9. VOTES OF MEMBERS

- a.** Every member shall have one vote.
- b.** No member, who shall have been advised in writing by the Board of Directors that the member is unfinancial, shall be entitled to vote.
- c.** Voting by Proxy:
 - (i) On a poll to alter or amend the constitution as detailed in Article 16, votes may be given either personally or by proxy.
 - (ii) The instrument appointing a proxy shall be in writing under the hand of the appointer. The recipient of a proxy shall be a member of the Association.
 - (iii) The instrument appointing a proxy is to be handed to the Secretary or appointed officer prior to the commencement of such meeting.
 - (iv) The instrument appointing a proxy may be in any form approved by the Directors.

10. BOARD OF DIRECTORS

- a.** The composition of the Board:
 - (i) The number of Directors shall be determined by the members as may be required from time to time, but shall not be less than six.
 - (ii) Each school operated by the Association shall be represented by at least two directors. A Director

represents a school if, when elected the Director had children enrolled at that school, or in the cases of Directors without children at any Association school or with children at more than one Association school, by declaration.

(iii) Each subcommittee of the Board shall be represented by a Director.

b. The election of Board members shall take place in the following manner:

(i) Any two members of the Association shall be at liberty to nominate any other member to serve on the Board. The name of each member so nominated together with the names of the proposer and seconder and the school the member represents shall be sent in writing to the Secretary of the Association at least fourteen days before the Annual General Meeting. Each member present at the annual meeting shall be entitled to vote for as many members so nominated as aforesaid as there are vacancies to be filled and no more. If the number of members so nominated as aforesaid is less than or equal to the number of vacancies to be filled, then the members so nominated must receive a number of votes equal to at least half of the members present to be declared elected. Members so nominated up to the number of vacancies who shall receive most votes shall be declared elected. In the case of two or more such members receiving equal number of votes, the member elected shall be determined by lot. If following an election the requirement of Article 10.a (ii) is not met, then the number of Director's positions required to meet the requirement shall remain vacant.

c. Any vacancy in the Board of Directors occurring in the number of the Board of Directors between annual general meetings may be filled, subject to Article 10.a (ii), by another member appointed by the remaining board of Directors notwithstanding that their number is reduced by such vacancies below the minimum.

d. Members of the Board shall vacate their seats if they:

(i) Resign

(ii) Cease to be a member of the Association

- (iii) Absent themselves from three or more consecutive meetings of the Board without permission of the Board
 - (iv) Declare that they can no longer subscribe to the principles underlying the objects of the Association.
 - (v) Are declared unfit to hold a position as a Director by a majority of the Directors present at a Board meeting. The outgoing Director has the option of appeal to a general meeting of members. If a majority of members present at the said general meeting of members are of the opinion that the Director is unfit to hold a position as Director on the Board of the Association, the Director's appeal will have failed, but if the said general meeting of members find that the Director is fit to hold office as a Director on the Board of the Association, the Director shall continue as a Director on the Board for the full term of the Director's office.
- e. At the annual general meeting, one third of the Directors for the time being, or if their number is not three or a multiple of three, then the number nearest one third, shall retire from office.
- f. The Directors to retire in every year shall be:
 - (i) Those who have been appointed to fill a casual vacancy; followed by
 - (ii) Those who have been longest in office since their last election, but as between persons who became Directors on the same day, those to retire shall, unless they otherwise agree among themselves, be determined by lot.
- g. A retiring Director shall be eligible for re-election.
- h. Any person or persons appointed to fill a casual vacancy in the Board of Directors shall be subject to retirement at the next annual general meeting.
- i. The Directors shall have power, at any time, to appoint a person as an additional Director who shall retire from office at the next following ordinary general meeting, but shall be eligible for election by the Association at that meeting as an additional Director.

11. PROCEEDINGS OF DIRECTORS

- a. The Directors may meet together for the dispatch of business, adjourn and otherwise regulate their meetings, as they think fit; questions arising at any meeting shall be decided by a majority of votes. In case of an equality of votes the Chairman shall have a second or casting vote. Two Directors may at any time summon a meeting of Directors.
- b. The quorum necessary for the transactions of the business of the Directors shall be at least four or no less than one half of the total number of Directors from time to time, whichever is the greater.
- c. The continuing Directors may act notwithstanding any vacancy in their body but, if and so long as their number is reduced below the number fixed by or pursuant to the constitution of the Association as the necessary quorum of Directors, the continuing Directors may act for the purpose of increasing the number of Directors to that number, or of summoning a general meeting of the Association, but for no other purpose.
- d. The Directors may elect a Chairman of their meetings and determine the period for which the Chairman is to hold office, but if no such Chairman is elected or if at any meeting the Chairman is not present, the Directors present may choose one of their number to be Chairman of the meeting.
- e. The Board of Directors shall perform the following duties:
 - (i) Determine school policies in harmony with this constitution and in accordance with Association decisions.
 - (ii) Select, appoint and dismiss educational and other staff.
 - (iii) Devise ways and means for obtaining the necessary funds for operating any school and determine how these funds shall be distributed.
 - (iv) Assure itself of the faithful carrying out of the school's educational programme and policies.
 - (v) Propagate the cause of Christian education in the community by means of public meetings, propaganda, literature and the like.

- f. The Directors may delegate any of their powers to committees consisting of such member or members of the Association as they think fit, any committees so formed shall in the exercise of the powers so delegated, conform to any regulations that may be imposed on them by the Directors.
- g. The committee may elect a Chairman of its meetings, if no such Chairman is elected or if at any meeting the Chairman is not present, the members present may choose one of their number to be Chairman of the meeting.
- h. A committee may meet and adjourn as it thinks proper. Questions arising at any meeting shall be determined by a majority of votes of the members present, and in the case of an equality of votes the Chairman shall have a second or casting vote.

12. MINUTES

The Directors shall cause minutes to be made in books provided for the purpose: -

- (i) Of all appointments of officers made by the Directors.
- (ii) Of the names of the directors present at each meeting of the Directors and of any committee of the Directors.
- (iii) Of all resolutions and proceedings at all meetings of the Association, and of the Directors and of Committee of Directors.
- (iv) Of the names of nominees and appointees for Director, Counsellor, Member of Staff, etc.

13. ACCOUNTS

- a. The Directors shall cause proper accounts to be kept with respect to: -
 - (i) All sums of money received and expended by the Association and the matter in respect of which the receipt and expenditure takes place.
 - (ii) All sales and purchases of goods by the Association.

- b. The accounts shall be kept at such place or places as the Directors think fit, and shall always be open to inspection of the Directors.
- c. The Directors shall from time to time determine whether and to what extent and at what times and places and under what conditions or regulations the accounts and books of the company or any of them shall be open to the inspection of members not being Directors, and no member, not being a Director, shall have any right of inspecting any account or book or document of the Association unless authorised by the Directors or by the Association in general meeting.
- d. At every annual meeting the Board of Directors shall lay before the Association a profit and loss or income and expenditure account and a balance sheet containing a summary of the property and liabilities of the Association made up to date not more than three months prior to the date of the meeting.
- e. If a surplus shall arise in any year from the operations of the Association then no part of such surplus shall be paid or credited to any member or members but shall be applied solely and exclusively to carry out objects of the Association in accordance with regulations.

14. AUDIT

- a. Once at least every year the accounts of the Association shall be examined and the correctness of the accounts and balance sheet ascertained by one or more properly qualified Auditor or Auditors.
- b. The Association shall at the first annual meeting of the Association appoint an Auditor or Auditors of the Association and such Auditor or Auditors shall hold office until the next general meeting of the Association.
- c. The remuneration of the Auditors shall be fixed by the Board of Directors.
- d. The first Auditor or Auditors may be appointed by the Board of Directors and if so appointed shall hold office until the first annual meeting unless previously removed by resolution of the members in general meeting.

- e. The Auditors shall at all times have access to the books and accounts of the Association and they may in relation thereto examine the Board members or other officers of the Association.

15. WINDING UP

If upon the winding up of the Association there remains after the satisfaction of all its debts and liabilities any property or moneys whatsoever, the same shall not be paid to or distributed amongst the members of the Association, but the same shall be given or transferred to the National Union for Christian Parent Controlled Schools, or in the discretion of the Board of Directors at or before the time of dissolution to any other institute or institutions whether incorporated or not having objects similar to the objects of this Association.

16. AMENDMENTS

- a. The Articles 2, 3, 5a(ii), 10d(ii) and 16a of the Constitution shall not be subject to alteration or amendment.
- b. Subject to the aforesaid this constitution may be altered or amended only by agreement of seventy five percent of those members, including members represented by proxy, present and voting at a general meeting of the Association, of which not less than fourteen days notice of the proposed amendment or alteration has been given.

**ILLAWARRA ASSOCIATION FOR CHRISTIAN
PARENT CONTROLLED EDUCATION**



**CONSTITUTION
AND
EDUCATIONAL CREED**